

**FINAL SUMMARY MINUTES – SPECIAL MEETING – SEPTEMBER 18, 2012
ELMWOOD PARK BOARD OF EDUCATION**

Following are Final Summary Minutes of the Special Meeting of the Elmwood Park Board of Education held on Tuesday, September 18, 2012, in the Memorial High School Media Center. Official, more detailed minutes, are maintained in the Office of the Board Secretary.

The meeting was opened at 5:05 p.m. Present were: Douglas DeMatteo, Louise Gerardi, Arlene Rudmann, Kathleen Policano, Keith Cannizzo, Lori Sproviero and Claire Kalinowski. Jennifer Pellegrine was absent from the meeting. Also present were Richard D. Tomko, Superintendent of Schools, William P. Moffitt, Board Secretary/Business Administrator, and Lisa Gorab, District Bond Counsel.

The meeting was opened with the Pledge of Allegiance to the Flag and a moment of silence. The reading of the Statement of Compliance is hereby incorporated. "There will be a Special Meeting of the Elmwood Park Board of Education on Tuesday, September 18, 2012, at 5 p.m. in the Memorial High School Media Center. Agenda: 1) Interview candidates for vacant seat on board; 2) Finalization of Referendum vote; and 3) Any and all other matters pertaining to the board."

Richard D. Tomko, Ph., D., Superintendent of Schools, provided a quick overview of the referendum process and recent events. Lisa Gorab, Bond Counsel, provided an overview of bond questions and potential financing options.

The meeting was opened to the public at 5:16 p.m. and closed to the public at 5:22 p.m. The following individual addressed the board during the public portion of the meeting:

<u>Name</u>	<u>Address</u>	<u>Topic</u>
Jeffrey Freitag	35 Hillman Drive	Inquiries about facilities application submission to the School Development Authority.

1. PERSONNEL

A. EMPLOYMENT

Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, with an effective date as submitted, pending the results of a fingerprint check:

1)

NAME	POSITION	UPC#	SALARY	LOCATION	EFFECTIVE DATE
Nicole Mergola	ESL Maternity Leave Replacement	TCH.05.ESLSM.NA.02	Step 1 BA Teachers Salary Guide \$45,194 Pier Diem	16 th Avenue School	9/19/2012 through 11/4/2012
		11-240-100-101-11-000-00			
Rachel Weigand	Media Specialist	TCH.01.LIBR.HS.01 11-000-222-100-01-000-00 11-000-222-100-11-000-00	Step 1 MA Teachers Salary Guide \$48,694 plus Stipend \$2,536 (prorated)	District Wide	October 1, 2012 (or sooner pending release from current work contract) through June 30, 2013

2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *amend* the base salary for the appointment of *Mr. Radcliff Brown*, as custodian at Gilbert Avenue School originally approved at \$36,151 during the July 18, 2012 meeting of the board trustees to \$37,913, prorated, Step 2 of the custodial salary guide for 2012/2013 school year.

B. RESIGNATION

N/A

C. RETIREMENT

N/A

D. COACHES/STIPEND

N/A

E. APPOINTMENT of AIDES

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following aides for the 2012/2013 school year, pending the results of a fingerprint check:

NAME	POSITION	UPC#	SALARY	LOCATION
Megan Anderson	Resource Room Aide	AIDE.02.RRC.NA.01 11-213-100-106-02-000-00	\$13.50 (Hour)	Gantner Avenue School
Rebecca Nasta	Resource Room Aide	AIDE.RRC.NA.02 11-213-100-106-02-000-00	\$13.50 (Hour)	Gantner Avenue School
Dana Vierno	One to One Aide	AIDE.04.1TO1.NA.05 11-000-217-100-04-909-00	\$13.50 (Hour)	Sixteenth Avenue School
Helen Bethancourt	One to One Aide	AIDE.04.1TO1.NA.10 11-000-217-100-04-909-00	\$13.50 (Hour)	Sixteenth Avenue School

F. SUBSTITUTES

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following substitutes for the 2012/2013 school year, pending the results of a fingerprint check:

Christolias Renique
Elizabeth Marut
Zainab Shafi

NOTE: The appointments in E and F do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

G. TRANSFER

N/A

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

N/A

K. WORKSHOP/TRAINING

N/A

L. STUDENT TEACHING OBSERVATION/PRACTICUM

N/A

M. PARAPROFESSIONALS

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve *paraprofessional appointment*, as listed below, pending the results of a fingerprint check:

Name	Position	School	Effective Date
Jessica Roqueni	Assistant to the Athletic Trainer	Memorial High School	2012/2013 School Year

N. EMPLOYEE CONTRACTS

N/A

O. JOB DESCRIPTIONS

N/A

P. GENERAL

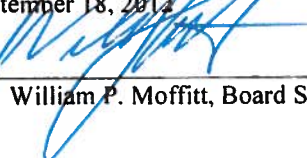
N/A

Motion of: Mr. DeMatteo
 Seconded By: Mrs. Policano

Consent Vote on items: PA1 – PM1

	KC	DD	LG	CK	JP	KP	AR	LS
AYE	✓	✓	✓	✓		✓	✓	✓
NAY								
ABSENT					✓			
ABSTAINED								
RECUSED								

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on September 18, 2012


 William P. Moffitt, Board Secretary/Business Administrator

2. STUDENTS

N/A

3. GENERAL

N/A

4. BUSINESS

BG. Business General

BG1. Alternate Toilet Plan Approval

BE IT RESOLVED: that the board of education hereby approves an Alternate Toilet Plan as a temporary facility use to accommodate kindergarten students as a result of increased enrollment at Gantner Avenue Elementary School.

BG2. Temporary Use Instructional Space Approval

BE IT RESOLVED: that the board of education hereby approves Temporary Use of instructional Space Plan to accommodate kindergarten students as a result of growing enrollment at Gantner Avenue Elementary School.

BG3. Change of Use of Educational Space Plan Approval

BE IT RESOLVED: that the board of education hereby approves a Change of Use of Educational Space Plan to accommodate kindergarten students as a result of increase in enrollment at Gilbert Avenue School.

Motion of: Mr. De Maltes

Seconded by: Mrs. Rubmann

Consent Vote on items: BG1 through BG3:

	KC	DD	LG	CK	JP	KP	AR	LS
AYE	✓	✓	✓	✓		✓	✓	✓
NAY								
ABSENT					✓			
ABSTAINED								
RECUSED								

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on September 18, 2012.

William P. Moffitt
William P. Moffitt, Board Secretary

L. Legal

L1. Submission of Ballot Questions for Annual School Election

BE IT RESOLVED: the Board of Education of the Borough of Elmwood Park in the County of Bergen, New Jersey (the "Board"), approves/confirms the submission of three special ballot questions to the Elmwood Park Borough Voters at the Annual School District Election to be held Tuesday, November 6, 2012.

L2. School Facilities Construction Project

BE IT RESOLVED: the Board of Education hereby approves/confirms the Educational Specifications and Schematic Plans prepared in connection with the School Facilities Construction Project, authorizes the amendment to its Long-Range Facilities Plan, and authorizes the business administrator, board attorney, and bond counsel to execute the necessary documents to implement the determinations of the board, and submission of information to the New Jersey Department of Education.

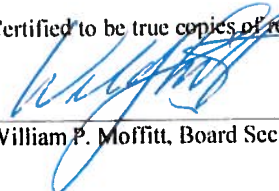
Motion of: Mr. Cannizzo

Seconded by: Mr. DeMatteo

Consent Vote on items: L1 and L2:

	KC	DD	LG	CK	JP	KP	AR	LS
AYE	✓	✓	✓	✓		✓	✓	✓
NAY								
ABSENT					✓			
ABSTAINED								
RECUSED								

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on September 18, 2012.


William P. Moffitt, Board Secretary

Respectfully Submitted,

Dr. Richard D. Tomko
Superintendent of Schools

**FINAL SUMMARY MINUTES – SPECIAL MEETING – SEPTEMBER 18, 2012
ELMWOOD PARK BOARD OF EDUCATION**

After voting on agenda items and members comments at 5:25 p.m. the board proceeded with interviewing candidates for the vacancy on the board. William P. Moffitt, Board Secretary/Business Administrator, pulled the names of the candidates out of a hat to determine the order of the interviews, and read the order out loud. The order was as follows: Salvatore Pulvirenti, Jeanne N. Freitag, and Claudio Tommolillo. Candidate Stephen Zaccone was not present for the interviews. Board Secretary/Business Administrator William P. Moffitt, read aloud the email he received from Mr. Zaccone withdrawing his name as a candidate to fill the vacancy.

The interviews began with Salvatore Pulvirenti at 5:30 p.m. The board requested that those not being interviewed first step out of the room. Jeanne N. Freitag was the second candidate interviewed followed by Claudio Tommolillo.

The interviews ended at 5:48 p.m. At the request of the board, the candidates and public left the meeting while the board deliberated on filling the vacancy.

There was a motion of Mrs. Gerardi, which was seconded by Mr. DeMatteo, and unanimously approved by those present to enter into closed session to deliberate on the candidates. Ms. Pellegrine was absent from the meeting. Mr. Moffitt told the public that they would return within 15 minutes. The candidates and public returned to the meeting for the nomination process at 6:01 p.m.

Upon returning from closed session, Board Secretary, William P. Moffitt, called for nominations to fill the vacant seat on the board.

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, to nominate Jeanne Freitag to fill the vacant position.

Board Secretary William P. Moffitt, called for other nominations. No other nominations were received.

Motion of: Mr. Cannizzo
Seconded by: Mrs. Sproviero


Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

BE IT RESOLVED: that the Board of Education hereby appoints Jeanne N. Freitag, as trustee to fill the existing board vacancy.

Upon motion of Mr. Cannizzo, which was seconded by Mrs. Sproviero, and unanimously approved by those present the meeting was adjourned at 6:02 p.m. Ms. Pellegrine was absent from the meeting.

I hereby certify these minutes of the Special Meeting of the Elmwood Park Board of Education in session on Tuesday, September 18, 2012, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,


William P. Moffitt
Board Secretary